

Instructional and Student Success Services Administrators

Meeting Minutes

March 27, 2019

Present: D. Coates, L. Cosby, P. Eagan, G. Fredericks, C. Gibson, T. Haman, P. Henning, D. Lindsley, B. Reynolds, B. Taraskiewicz, L. Thomas, M. Walters

Absent: D. Miller

Guests: A. Hilliard, A. Louallen

1. Call to Order – The meeting was called to order at 8:30 a.m.
2. Meeting Minutes of March 13, 2019 - The meeting minutes of March 13, 2019 were approved as distributed.
3. Information Sharing/Updates
 - 3.1 Cabinet – An overview of the March 19, 2019 Cabinet meeting was provided. Minutes from the meeting will be distributed once approved.
 - 3.2 IDEA Replacement Committee – D. Coates reported the IDEA Replacement Committee met to discuss finalists noting a recommendation will be submitted to Paige by Friday, March 29th.
 - 3.3 LOUs/Evaluation Committee/IU Replacement Committee – P. Eagan reported on discussions with Dr. Washington and next steps. P. Eagan noted Dr. Washington is looking for an update mid to late October 2019.
 - 3.4 Fit Faculty - The group briefly discussed what to include in the Fit Faculty system.
4. Business
 - 4.1 Future of Online Programs – Nothing new to report.
 - 4.2 Guided Pathways – P. Eagan and L. Cosby reported on upcoming meetings, opportunities and work in progress.
 - 4.3 Evening and Weekend Task Force – Nothing new to report
 - 4.4 Credit-Noncredit Opportunities – P. Eagan updated the group on progress to date and next steps reporting the group is working to promote Industrial Trades. P. Eagan noted the Ed2Go group meets again this Friday, March 29, 2019.
 - 4.5 Opportunities/Activities for Students – T. Hamann, D. Lindsley, B. Reynolds, and L. Cosby reported on upcoming opportunities and activities for students.
5. Around the College – Aaron Hilliard and Amy Louallen reported on work to change KVCCs hiring process.
6. Opportunities at the Groves – See 4.4
7. Other
 - D. Coates reported on separate communications to faculty and early college students.
 - B. Reynolds brought forward a recommendation to present to ALC a timeline for General Education courses. P. Eagan and D. Coates will move forward with next steps.
 - The group briefly discussed weekend and evening offerings.
 - L. Cosby reported on Leadership Team discussions regarding placement and problems with Accuplacer scores (writing) and waivers to adjust for proper placement. B. Reynolds brought forward a recommendation to meet with Cheryl Almeda and John Abbott to discuss options.
 - G. Fredericks reported on instructor led demos scheduled for this Friday, March 29, 2019 and Seminar Days sessions.
 - D. Lindsley requested and received information on the distribution of the 10-day events report.
 - D. Coates reported on work to pull together a group to discuss how to better serve charter and home school students. D. Coates noted a brainstorming session is scheduled for Thursday, April 4, 2019.

- L. Cosby reported on work to pull together a scheduling grid to help students map-out an academic plan.

8. Reality Checks

- Emergency Procedure Training for Adjunct Faculty

9. Kudos! – None presented

10. Student Success Shout-Outs – None presented

11. Wrap-up/Next Steps/Agenda Items – As stated

12. Next Meeting: April 10, 2019 at 8:30 a.m. in room 3340

13. Adjourn – The meeting adjourned at 10:24 a.m.

Future Agenda Items:

Early Alert - Cosby

Adjunct Faculty Classroom Observations - Eagan